**FORMULIR PERSYARATAN PENGAMBILAN IJAZAH**

**PRODI DIII GIZI JURUSAN GIZI POLITEKNIK KESEHATAN SEMARANG**

NAMA : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

NIM : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **NO** | **PERIHAL\*** | **PENAGGUNG JAWAB** | **PARAF** |
| 1. | PENGELOLA\*   * Buku bimbingan konseling * Logbook PKL Masyarakat * Logbook PKL Klinik * Logbook PKL SPMI | Galuh Sintadewi P, SST |  |
| 2. | KEUANGAN\*   * SPP Semester 1 – 6 * Biaya Wisuda | Dadang Hendrawan, SE |  |
| 3. | KEUANGAN\*   * Kegiatan Penglepasan | Panitia Penglepasan |  |
| 4. | KEUANGAN\*   * Pendaftaran IKAPOLSEMAR * Pendaftaran IKAGIS | Suharni Iriyanti, S.Gz |  |
| 5. | PERPUSTAKAAN\* | Mustopa, S.Hum |  |
| 6. | LAPORAN PENELITIAN\* (Soft dan/atau hard copy) Naskah Tugas Akhir | Wulan Nur Fitriani, S.Tr.Gz |  |
| 7. | ADMINISTRASI KEMAHASISWAAN\*   * Bukti Login Alumni * SKKM | Nurul Ummah, S.Gz |  |
| 8. | LABORATORIUM | Galuh Sintadewi P, SST |  |

Semarang,

Ketua Program Studi,

Arintina Rahayuni, STP, M.Pd

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*\*) coret yang tidak perlu*